



“The mission of St. Paul Catholic School is to develop a community of lifelong learners and leaders, united in the Eucharist, emulating Christ through sacraments, works, and love.”

School Advisory Board Meeting 14 DEC 2021 @ 7:30 AM

Attendance:

Lauren May	904.445.8523 (c)	lauren.may28@gmail.com
Terry McGee	904.885.1088 (c)	terencemcgee@bellsouth.net
Tim Revenaugh	904.233.6696 (c)	revenaugh.timothy@dol.gov
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Amelia Williams	904.469.9435 (c)	ameliajoycewilliams13@gmail.com
Kelly Wood	904.391.0235 (c)	kwood@ntplastics.com
Miranda Barnard	205.789.8596 (c)	miranda.schmidt.mb@gmail.com
Karen Maynard	904-860-8801 (c)	karenmaynard@spsjax.org
Kim Repper	904.387.2841 (w)	kim.repper@spsjax.org
Father George	904.521.0126 (c)	frvani@gmail.com
*Quintin Kendall	804.874-9007 (c)	quintin.kendall@spsjax.org

**Not present*

Opening Prayer Fr. George began the meeting with a prayer at 0735

Minutes: moved to approve by Mr. Revenaugh; seconded by Mrs. May; approved

Financial: end of month finals not yet complete but we are operationally doing well

Principal's Report: there have been no new reports of COVID cases, contacts or need for quarantine; enrollment is at 176 and there is one new student starting in January.

Christmas Program hotwash: the Christmas program on Dec. 12 was a great success. Everyone did a great job singing and the drum line was a hit. We want to do it again next year.

Resident: We will be in there next month. Congrats to VPK teacher Quanna Register who received an award from the ELC that will be highlighted.

Adopt a Road: We are waiting on the sign from the city. Mrs. Barnard said that she will decorate the sign when we get it. Parents are doing a work day on Sunday, Dec. 19 after Mass.

Risk mitigation grant basement: grant was awarded and Mrs. Repper and Mr. Kendall are working on the project. Mr. Revenaugh suggested another company to call for a quote. Mrs. Repper will do that.

Tutoring assist power block system: Program is going well.

After School Care Position Open: The school is looking to hire someone, but have been able to manage so far due to lower attendance rates. Hours are M-F 2:30-6:00, and 1st Fri 12-6

New and Continuing Business

- tuition rates 2022-23 were moved to approve by Mrs. Wood, seconded by Mrs. May
- The board will review the publication in January so it can be published.
- facilities are being kept up well, all contracts are being honored. The awning project is underway.
- Mrs. Repper shared that she is working on the Foundation grant; it is due this week.
- Mrs. Wood is making progress on the alumni roster, she recommends we purchase database to keep the information. She will share more next month.
- Mrs. May will work on gathering information about daycare expansion feasibility.
- Marketing and enrollment have to be a focus early this spring. We are investigating options for professional help and will discuss further at the Jan meeting. Items we may consider doing in-house:
 - direct appeal non-school parishes (MHR, MQOH, IC, NAS ST. E) – Mrs. Repper will be the lead here and let us know if she needs volunteers.
 - inclusion in above parish bulletins – Mrs. Repper will reach out to all area churches and ask to put an ad in their bulletin this week (in order to be in the Christmas editions).
 - insert in our bulletin/ income scales/ direct appeal from pulpit – this is complete, and Father will share at Christmas masses about the school
 - direct appeals CCD/ donuts w principal? – enrollment is low, unsure of return
 - Baptismal letters (database organization needed) – this could be a volunteer opportunity for a parent. Could we house this data in the alumni database too?
 - direct mailer – Dr. McGee will investigate
 - fence banner signs; feather signs; light main sign; flagpole – Mrs. Repper will ensure these are posted
 - base newspaper article(s)/ brochures to F&F/ outfield ad NOL Little League – Mrs. Maynard will investigate the Little League sign
 - brochures with area realtors – Mrs. Barnard will help distribute, Mrs. Repper will ensure we have copies ready to go
 - car magnets – make sure every parent that wants one has one
 - yard signs throughout neighborhood – this is a great way for parents to spread the word about the school.
 - decorate adopt -a-road signs – Mrs. Barnard will do this once they are available.
 - church on RAP spring tour for historic windows (water and rest stop)/ SPCS info table – Everyone liked this idea, need a lead for this project.
- Hispanic or Black newspapers - Everyone liked this idea, need a lead for this project. Perhaps the parent writer for the Resident could also send articles to these papers
- review enrollment folder materials/ any updates needed – Mrs. Repper will do this.
- continued presence in The Resident; try for Times-Union – Mrs. Repper will work with parent volunteer to push information to them monthly.

Adjournment

0855 AM

Next Meeting(s)

Tues 04 JAN at 0730 in the library (**Note: 1st Tues of month due to schedule conflicts **)